

## Meeting Minutes -Montgomery County Emergency Services District No. 6

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on March 22, 2022.

The meeting was called to order by David Miller, District Board President.

**Commissioners present:** David Miller, Donnie Click, Therlyn Cook, John Kelley and Larry Trout

**Also attending:** Chief Carter Johnson, District Office Manager Jessica Black, District Legal Counsel Nicole Pierce of Coveler & Peeler, PC, and District Bookkeeper Maria Felder of Municipal Accounts & Consulting, LP.

**Commissioners not present:** None

**Public attendees:** None

- The Board convened and the meeting was called to order by Commissioner Miller at 12:19 p.m.
- The Board conducted roll call with a quorum present.
- The Board opened the floor for public comment though none was offered.
- The Board next addressed item 3 of the agenda, minutes of prior meetings. The Board tabled the February meeting minutes as they were not received for review prior to the meeting.
- The Board then addressed item 4 of the agenda: financial report, investments, and bills. Maria Felder of Municipal Accounts and Consulting presented a report on the financial status of the District for review and action, and she provided a verbal summary of the monthly report and bills for payment. Ms. Felder noted that Check numbers 8674 – 8683 were being presented to the Board for approval and signature and are reflected on the financial report. Ms. Felder advised that she is working on closing all of the old Amegy bank accounts. She reported the current levy collection to at 93.77% year to date. She also reported that sales tax collection received was \$357,846.61 for the month. Motion by Commissioner Kelley and second by Commissioner Trout to accept the report and approve the investments and bills as presented. **After discussion the motion was approved 5 to 0.**
- The Board next addressed took agenda item 5, amendments/revisions to District budget(s). Chief Johnson reported that he is researching pay rates, benefits, salaries across multiple departments in an effort to be more competitive. He reported that he had no information to present to the Board at this time. No action taken.
- The Board then addressed agenda item 6, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Chief Johnson reported that the concrete pour at Station #121 will take place April 8<sup>th</sup>. No action taken.
- The Board took no action on agenda item 7, disposition of surplus and/or salvage property. No action required by the Board
- The Board next addressed item 8 of the agenda, acquisition and financing of capital equipment and vehicles. No action required by the Board
- The Board then addressed item 9 of the agenda, regarding real estate matters. Chief Johnson reported on two (2) possible tracts of land for future Station #123 and discussed the issues surrounding both tracts of property. He said he would have additional information for the Board regarding these two (2) tracts at a later meeting. No action taken.
- The Board addressed item 10 of the agenda, to receive a report from the Fire Department. Chief Johnson presented a report noting the following: Crews are currently deployed in several locations in Texas to assist with the wildfires; discussions with Montgomery County on a contingency plan for the busy season for grass fires and possibly contracting with Washington County for use of their helicopter;

Department received the ballistics vests; working with Porter SUD; incident report by type provided for prior month. No action required by the Board.

- The Board next addressed item 11 of the agenda, matters related to COVID-19. No action required by the Board.
- The Board then addressed agenda item 12, records management issues. No action required by the Board.
- The Board did not exercise the option of Closed Session under item 13, to consult with legal counsel, item 14, deliberation of real estate matters and item 15, discussion of personnel matters.
- The Board next addressed agenda item 16, personnel matters. No action taken.
- There being no further business to come before the Board at this time, the meeting was adjourned at 12:57 p.m.